

# Sacred Heart, Tisbury and All Saint's, Wardour

## PASTORAL COUNCIL MEETING

9th May 2011

### MINUTES

*Present:* Nick Weeks (NW) (chair), Richard Arundell Krystyna Morgan (KM), Mark Shuldham (MS), Philadelphia Whittaker (PW) Patricia Coopman (PC), Mike Montgomery (MM) Felicity MacSwiney (FMacS), Dinah Rawlinson (DR)

*Apologies:* Fr Thomas

*Welcome*

*Opening Prayer*

1. *Minutes of last meeting (7<sup>th</sup> March 2011)*

The Minutes of the last meeting, circulated previously, were approved.

2. *Matters Arising from the Minutes of the last meeting not dealt with below*

3. *Possible Parish Summer party*

NW opened the discussion on whether and, if so, when there should be a parish party in the summer given that Fr Thomas would be 70 on 8th July and that he had indicated that he wished to retire. It was agreed that there should be a party on August Bank holiday, 29th August which would be to celebrate Fr T's birthday. This would be publicised at the Parish AGM and in the Bulletin, there would also be a bulletin item about Fr T's birthday and collection. **Action PC.**

DR agreed that the TCSG would be responsible for setting up the party. The provision of wine needed to be sorted out.

NW agreed that he would speak to Fr T about possible involvement of Salisbury parishioners.

4. *Parish Volunteering: Update and*

5. *Parish Annual General Meeting*

These two items were taken together as the main subject of the first part of the Parish AGM would be 'Volunteering'

NW said that, as he would be unable to chair the Parish AGM due to an operation the week before, MS had agreed to chair the meeting.

NW had put the job descriptions in a common format and circulated them with an introduction he had drafted. Various minor amendments to the Job Descriptions were proposed and agreed. He apologised for not including the Assistant Treasurer's job description. Members agreed that the introduction was excellent. Some copies would be available at the meeting together with a sheet for parishioners to indicate interest in particular parish activities. Possibility of having a laptop showing the parish website was discussed.

DR agreed that she and Keelin Pybus would provide a job description for those who take Children's Liturgy and one for the Children's Liturgy co-ordinator.

It was agreed that the format of the Parish AGM should be the same as last year; the first part being devoted to parish business, including reports from the Treasurer, TCSG and Youth, followed after a short interval by the speaker, Joyce Sugg. There would not be tea & coffee before the meeting but there would be wine and nibbles afterwards which TCSG would organise.

PC said she wished to retire as secretary of the PPC but would still remain a member for a fourth year.

NW, MS & PC would meet to finalise Parish AGM Agenda.

**ACTION PC to check booking of Hinton Hall. Each PPC member to provide a plate of nibbles  
PC. MS to check with Jacqui Windsor about availability of projector for transparencies/Power  
point presentation.**

6. *AOB*

FS had obtained a copy of booklet 'Understanding the Revised Mass Texts' from the church in Shaftesbury and asked if this parish should obtain copies. It was agreed that this would be discussed at a later meeting when the revised Mass texts were available.

The issue of visiting the housebound and sick was raised, this would be discussed at a future meeting

7 **Date of next meeting: Monday 27<sup>th</sup> June at 7pm in the Presbytery**

8. *Closing prayer*