

Sacred Heart, Tisbury and All Saints, Wardour

PASTORAL COUNCIL MEETING

16th January 2012

MINUTES

Present: Nick Weeks (NW) (chairman), Fr Robert (Fr R) Richard Arundell (RA), Patricia Coopman (PC), , Felicity MacSwiney (FM), Krystyna Morgan (KM), Mike Montgomery (MM) , Martin Snell,(Martin S), Philadelphia Whittaker (PW)

Apologies: Sarah Howard, Mike Lennard Mark Shuldham,

Welcome

Opening Prayer

1. *Minutes of last meeting (21st Nov 2011)*

The Minutes of the last meeting, circulated previously, were approved.

2. *Matters Arising from the Minutes of the last meeting not dealt with below*

Item 5 Fr R would pursue the matter of the Parish Room sub-committee.

Item 6. MM and Sarah Howard had discussed issue of visiting housebound parishioners. MM's research into SVP was in its early stages.

It was agreed that a final donation of £200 should be made to Progressio. **Action NW to inform MS of decision, cheque to be enclosed with Mark S's letter to Christine Allen if letter not already sent.**

The question of what should be the parish charity(ies) as well as CAFOD in the coming year should be decided at the Parish AGM. IT WAS AGREED that parishioners should be invited to address the AGM if they wished a particular charity to be adopted as a parish charity. (See also *Item 7 below*)

3. *Update on church redecoration & church grounds*

Four contractors had been invited to tender by the end of January for redecorating the church, two had been received. They would all be evaluated by the fabric and finance committee on the basis of the following criteria – general competence, relevant experience and price. This would have to be done so that the preferred tender could be put to the diocesan trustees for their meeting in the middle of February. The diocese has to approve expenditure over £5,000, expenditure over £10,000 has to be approved by the diocesan trustees.

Fr R had a meeting with the conservation officer from the Salisbury planning office of Wiltshire Council. The conservation officer was of the opinion that the brick outbuilding contributed to the street scene and she would oppose any application to demolish it.)

Mark S has expressed the advice in writing that the safety of the building should be reviewed every year. The clearing of the grounds was continuing. IT WAS AGREED that provision should be made in the maintenance budget for cutting the grass.

4. *Update on health and safety issues*

Fr R said that the electrical survey had been completed and he was just waiting for the certificate. He was waiting for the safety glass to be installed in the church, between the Lady Chapel and the rest of the church. Given the cost of reglazing the presbytery back porch door, Fr R plans to replace it with a curtain.

Sensors would be fitted to the outside lights so that they were not on continuously. He was waiting for a specification to be produced for the necessary measures to be taken in the Parish Room and the flat above.

5. *Treasurer's report & accounts for 2011*

MS said that unfortunately, due to a computer problem he was unable to produce the 2011 accounts for the PPC to adopt to put to the AGM for approval. He reported that there had been no great change in the Parish Finances.

6. *Parish AGM*

It was AGREED that the Parish AGM should be held on Friday 17th February at 7pm for 7.30pm (the date was confirmed after the meeting as availability of the Hinton Hall had to be ascertained.) KM AGREED that TCSG would provide drinks and nibbles. **ACTION MS to get 6 bottles of red wine & 6 bottles of white on a sale or return basis**, cost to be borne by the parish. **Agenda to be agreed by Fr R & NW**, it should include an item about the parish charity(ies) and Feedback about recent changes in the parish

7. *Wardour School*

Fr R had received a letter from Alan MacDermot, a former governor of Wardour School, asking that parish consider contributing to the Governors' share for the maintenance of the school. He explained that the school was not a diocesan school so diocesan funds were not available to provide for the Governors' share. It was accepted that the school is an asset to the parish and therefore it was reasonable to agree to the request for a second collection. IT WAS AGREED that a second collection should be held at the beginning of the school year for a contribution to the fitting out of the new hall at the school, and that Alan MacDermot should be asked to explain the position at the parish AGM and propose that the school should be adopted as a parish charity.

8. *AOB*

- a. Fr R expressed concern about the cleaning of the church, suggesting that people be asked to consider cleaning a particular area of the church. He would discuss this with Teresa Frost.
- b. PC asked what was happening about coffee after 9 am Mass. KM AGREED that the TCSG would consider being responsible for this in future.
- c. As PC's time on the PPC would end at the AGM, a new secretary for the PPC will be needed.

Date of next meeting: 7.30p.m. Thursday 16th February 2012 in the presbytery after 7pm meeting of Finance & Fabric committee ,to consider the 2011 accounts and the quotes for the redecoration.